



# Pre-Proposal Conference for

**K17-005-26N**

**Phone Consultant**

## *A G E N D A*

**Date: December 8,  
2016**

**Time: 2:00pm**

**Place of Meeting:**

**Administrative Office  
of the Courts –  
Procurement,  
Contracts and Grants  
Administration**

**2003 C Commerce  
Park Dr.**

**Annapolis, MD 21401**

- Welcome
- Introduction of Project Manager
- Discussion of RFP
- Price Proposal
- Closing date and time
- Questions

Although the Procurement Officer and other Judiciary representatives in attendance will attempt to answer all questions, responses may be subject to clarification at a later date. The responses provided verbally today by Judiciary representatives are not binding on the Judiciary and are for informational purposes only. Please submit all questions to the Procurement Officer via email. The Procurement Officer will respond, time permitting, before the proposal due date. The Procurement Officer will post questions and responses on the Judiciary's Procurement website and eMarylandMarketplace.